

Sent April 3 – 9:24 p.m.

DVS Team

Notes for the day...

- Congratulations on completing our first week of 100% teleworking! Today I had the opportunity to connect with the exam supervisors for all ten regions. I am very encouraged with the various staff generated ideas for social distancing as well as innovative & alternative ways of testing. Many of our staff have attended the REAL ID issuance training and several are already issuing! Thank you all for your commitment and willingness to continue to serve Minnesotans in these very different times.
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- The [attached email](#) went out to **Deputy Registrars** today. They will have the option to reopen and provide limited services starting Monday, April 6. See attached for more details.
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Finally, have a great weekend and please note, starting next week, I will make these 'weekly' updates...stay well!

Serving You,



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**Emma Corrie**

*Pronouns: she, her, hers*

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Sent April 2 – 10:24 p.m.

DVS Team

Notes from today...

- Attached is the [updated COVID time tracking form](#). If, as a part of your regular work duties, you have spent time planning, preparing, and responding to COVID-19 questions, this form should be completed and emailed to Tami Bartholomew and Denise Veesenmeyer for the last pay period. **Please make sure to include the Payroll Dept. # (this is your Dept. ID #) as this is what is required when Denise and Tami make the adjustment in the payroll system.** Please check with your supervisor if you have questions.
- As a part of Governor Walz' Stay At Home Executive Order 20-20, please note the following 3/28/20 update to the language regarding critical workforce:

- Workers who support necessary credentialing, vetting and licensing operations for critical infrastructure workers.
- Employees supporting or enabling transportation functions, including truck drivers, bus drivers, dispatchers, maintenance and repair technicians, warehouse workers, truck stop and rest area workers, Department of Motor Vehicle (DMV) employees, towing/recovery services, roadside assistance workers, intermodal transportation personnel, and workers who maintain and inspect infrastructure (including those that require cross-jurisdiction travel).

***(We are still seeking an interpretation of what this means and how it might impact us in the coming weeks.)***

Finally, I hope you had an opportunity to get outside at least briefly today...spring is in the air! Stay well.

Serving You,  
**Emma Corrie**

Sent April 1 – 10:24 p.m.

DVS Team

Notes for today...

- Day 3 of teleworking and many of us are beginning to feel the repercussions of poor posture. Please see attached some excellent [DIY Ergonomics At Home tips](#)) from Karen Regan, supervisor in DVS Support Services.

Also check out the: Guidelines for [Temporary Laptop Use at Home](#)) created by the Department of Administration and [MNIT's Telework information](#) site – all great resources.

- The COVID- 19 bill recently passed by the legislature and signed by the Governor last Saturday also included some requested changes to [REAL ID residency document requirements](#) that will make it easier for Minnesotans applying for a REAL ID. Most notably, we can now accept a utility bill with two unrelated names, valid hunting or fishing license, cell phone bill etc. See attached for more details on those changes.
- All the program areas in DVS are currently working on ideas to **address backlogs, incorporate social distancing and increase efficiencies** when we return to operations after the stay at home order. I encourage each one of you to think creatively about the work that you do – How can you be more efficient in what you do? Is there a better way to design your work flow? Improved signage and traffic flow at your exam station? What are your ideas? Share them with your supervisor, program director and me.

Thank you for your continued service and dedication. Stay healthy and be well.

Serving You,  
**Emma Corrie**

Sent March 31 – 11 p.m.

DVS Team

Notes for today...

The following are attached for your reference:

- Email from [DC O'Hern](#) with updates on the COVID-19 leave policy. If you have submitted a CVD leave request form with your supervisor's approval and are currently awaiting HR approval, you can code your leave as CVD and it can be corrected later if you are not approved.
- Information on [REAL ID and MN TITLE training dates](#)) offered via WEBEX by the DVS training team in the next two weeks. A big THANK YOU to our training team for providing this just-in-time training making it possible for those teleworking to attend.
- An overview of [CDL waivers](#)) due to COVID-19
- Day 2 of teleworking! I am hearing some great feedback from employees. The good news is that we have a full-fledged teleworking pilot in progress...our production levels and progress with backlogs will help us prove if it works and if it is something we should consider even during normal times. I want to hear your feedback so email me your feedback and suggestions.
- Finally, today my family took a few minutes together to complete the Census 2020 form online. I encourage you to do the same...GET COUNTED!

Thanks for all you do...stay home, stay well.

Serving You,  
**Emma Corrie**

**Sent March 30 – 10:24 p.m.**

Notes for today....

- Today was our first 100% teleworking day! I don't know about you but I certainly have a whole new appreciation for my ergonomic chair at work! Seriously, it takes some planning to figure out this whole 'working from home' thing. Please take the time to get comfortable with the little details, technology, getting papers organized, getting the pets and kids to PLEASE be quiet, getting the background right etc. etc..... I hear it gets easier!
- Listening to the news these days is hard. It is clear that we do not yet have a handle on the unknowns we are dealing with. It reinforces the importance of us strictly adhering to Gov. Walz' stay at home order.
- In the last week, DVS has answered the call three times for urgent reassignment needs from the Governor's office and the State Emergency Operations Center. DVS staff who have volunteered and been reassigned – THANK YOU for your service.
- Finally, please remember to complete your timesheets tomorrow. I am hoping you are getting your timesheet coding questions answered. Jodean Thronson, Lynn Mueller or your supervisor are all good resources. If you are not currently teleworking and are waiting to be reassigned, please make sure you have submitted the attached COVID leave form and updated your skills profile in [Self Service](#).

Thank you and be well.

Serving You,  
Emma Corrie

**Sent March 27 – 10:12 p.m.**

Notes for today....

- Attached is the [email I sent out earlier today](#) as we prepare for the next two weeks. Please make sure to stay in touch with your supervisor on your specific situation and work expectations. Watch for updates on [dvsinfohub.dps.mn.gov](https://dvsinfohub.dps.mn.gov)
- As we transition to 100% teleworking for the next two weeks here is a great link provided by Program Director Thomas DeVita on Telework Fundamentals: <https://www.telework.gov/training-resources/telework-training/virtual-telework-fundamentals-training-courses/employee-course/index.htm>
- Finally, it has been a busy and stressful week as we acknowledge the unknowns we are facing as a nation with COVID-19. I encourage each one of you to take some time this weekend to relax, reflect and refuel. Most importantly, stay healthy and be well.

Thank you for all that you do.

Serving You,  
Emma Corrie

Sent March 26 – 10:03 p.m.

DVS Team

Notes for today...

- DHS Acting Secretary Wolf issued a statement today officially extending the REAL ID effective date to **October 1, 2021**. Here is a link to his statement, [click here](#).
- The Minnesota House and Senate passed legislation today providing **extensions for driver's licenses, disability certificates and permits**. The extended expiration date includes, but is not limited to an instruction permit, provisional license, operator's permit, limited license, farm work license, and any Minnesota identification card. CDLs are included. The Governor is expected to sign it as soon as possible.
- Finally, in regards to the Governor's shelter in place order, DVS offices will be closed March 28-April 10 but the following **operational functions** will continue as normal:
  - DHS will continue to receive and process mailed renewals, deposits checks, and make plate and sticker orders
  - MINNCOR will continue to receive, process and mail license plates and stickers
  - The Online registration renewal system will remain turned on and operational
  - The monthly registration renewal notices will continue to be printed and mailed by our vendor
  - MNIT will continue to provide registration renewal notice data to the printing vendor
  - Central Mail will remain operational and will continue to deliver mail and receive mail from agencies such as DVS
  - IDEMIA's will have no interruption of service so if we send a print file the cards will be produced and mailed
  - DEED will continue processing and printing warrant (refund) checks through their facility

Please note - Starting tomorrow, Friday, March 27, these daily updates will be posted on the Info Hub under the 'Resources' tab. This link can be accessed both on your work or home computers at [dvsinfohub.dps.mn.gov](https://dvsinfohub.dps.mn.gov)

Thank you for your service to the people of Minnesota, especially in the past few weeks. Stay healthy and take care.

Serving You,  
Emma Corrie

Sent March 25 – 12:28 a.m.

DVS Team

Notes for today...

- As you are aware, today Governor Tim Walz issued a **stay at home Executive Order 20-20 for Minnesota effective Friday, March 27, at 11:59 p.m. through April 10, at 5 p.m.** Only essential services will remain open. Certain activities are allowed, such as outdoor exercise, obtaining food, gas, and needed supplies, seeking medical services, caring for others, and relocating due to safety or displacement. For more information [click here](#).
- All DVS offices, exam stations and inspection centers will be closed March 28 - April 10, except for some required/essential services. Please see attached email sent out today by Deputy Commissioner O'Hern on EO 20-20 and what it means for us as DPS employees. We await more specific information from MMB and DPS-HR in the next few days.
- Our goal in DVS is to work with each of the DVS program areas to transition as many employees as are interested in teleworking to have that opportunity across program areas. We have been able to deploy a large number of laptops and tele-routers so we can maximize the number of DVS employees able to work on our backlogs from home during this time. We continue to work on additional creative alternatives including web based training to support our employees while increasing capacity to address our work in various areas. For those unable to telework, we will be working with other DPS divisions as well as other state agencies for temporary reassignment opportunities to other duties/critical needs at the state level. I will share more information as I have it.
- We have several employees who live in Wisconsin and are already under a stay at home order. Employees who live in Wisconsin and need to travel to Minnesota for essential work, are permitted to do so. They are not required to have any paperwork from their employer designating the employee as an essential worker. Likewise, once Executive Order 20-20 is in effect, Minnesota is not requiring any paperwork from an employer designating the employee as essential. DPS has communicated this message (and will continue to do so) to law enforcement across the state.
- Finally, in the midst of this COVID-19 crisis, I am inspired by the many stories of Minnesotans reaching out to their neighbors and often complete strangers – building each other up with acts of kindness. Over the next days and weeks, let's take care of our families but also reach out beyond during these particularly uncertain times....let's remember, as Minnesotans, we help each other and we do the right thing....Stay healthy and be well.

Serving You,  
**Emma Corrie**