

**DRIVER & VEHICLE EXECUTIVE STEERING COMMITTEE**

<b>Date/Time/Location:</b>	08/28/2019 2:00-4:00 p.m. Itasca Conference Room
<b>Attendees:</b>	Andrea Fasbender, Joe Heider, Tom Henderson, Al Lentsch, Jeff Schwiesow, Colton Seisler, Gaye Smith, Donny Vosen, Meagan Weber, Tim Lynaugh, Beckey Mechtel, Cassandra O’Hern, Dawn Olson, Joan Redwing, Tami Bartholomew, Ken Buna, Thomas DeVita, Joan Kopcinski, Jody Verdon, Tony Anderson, Nicole Mickelson, Mark Mathison, Joe Sass, Massy Afzali, Dan Hermes, Hannah Heintze
<b>Background:</b>	ESC Check-in

**Agenda and Meeting Notes**

#	Agenda Item	Meeting Notes
1.	Introductions	<ul style="list-style-type: none"> <li>Members present in person and via phone introduced themselves</li> </ul>
2.	Review Previous Action Items	<ul style="list-style-type: none"> <li>Closed – Andrea Fasbender – Follow up with Laura Laudenbach regarding the deposit slip requirements for Driver Services</li> <li>Closed – Tony Anderson – Send out the timeline for release 1.16.2 to members of the DVESC</li> <li>Closed – Tony Anderson – Setup a demo of the FastVS solution at the next DVESC meeting</li> </ul>
3.	FastVS Demo	<ul style="list-style-type: none"> <li>Demo of FastVS was provided by Ken Buna, Dan Hermes, and Hannah Heintze</li> </ul>
4.	New DVS Director	<ul style="list-style-type: none"> <li>Assistant Commissioner Lynaugh discussed the organizational changes at DVS and introduced Emma Corrie as the DVS Director</li> </ul>
5.	New Voting Members	<ul style="list-style-type: none"> <li>Updated DVESC voting members representing DVS                             <ul style="list-style-type: none"> <li>Dawn Olson to replace Dan Stluka</li> <li>Tony Anderson to replace Jeff Schmitz</li> </ul> </li> </ul>
6.	Release 1.16.2	<ul style="list-style-type: none"> <li>The release will implement the legislative fee changes for plate fees and duplicate sticker fees                             <ul style="list-style-type: none"> <li>MNLARS release occurred on Sunday, August 25<sup>th</sup> <ul style="list-style-type: none"> <li>Thank you to the Deputy Registrars that assisted w/ the live testing</li> </ul> </li> <li>Effective date for the new fees is Sunday, September 1<sup>st</sup> <ul style="list-style-type: none"> <li>DVS testing will occur on Sunday, September 1<sup>st</sup></li> <li>Follow up testing w/ DVS and Deputy Registrars will occur on Tuesday, September 3<sup>rd</sup></li> </ul> </li> </ul> </li> </ul>

#	Agenda Item	Meeting Notes
7.	VTRS Project Update	<ul style="list-style-type: none"> <li>SMEs and dealers have met w/ Fast and the Deputy Registrars assigned to the project will start working on the project on Wednesday, September 4<sup>th</sup></li> </ul>
8.	FastDS Phase II Update	<ul style="list-style-type: none"> <li>Joan K discussed State-to-State and will be going live at the end of September                             <ul style="list-style-type: none"> <li>FastDS will not be available on Saturday, September 28<sup>th</sup> to allow for AAMVA and FastDS to make the system upgrades</li> </ul> </li> </ul>
9.	Update – Workgroups	<ul style="list-style-type: none"> <li>Driver workgroup met on July 30<sup>th</sup> and August 13<sup>th</sup> and 27<sup>th</sup></li> <li>Vehicle team met on August 6<sup>th</sup> and the meeting scheduled for August</li> <li>Each workgroup continues to look at specific issues for their respective areas</li> </ul>
10.	Review Assigned Action Items	<ul style="list-style-type: none"> <li>Beckey will send out communication regarding office closures on Saturday, September 28<sup>th</sup> for the rollout of State-to-State</li> </ul>
11.	Open Discussion	<ul style="list-style-type: none"> <li>Gaye stated that she does not like that the \$8 DL reinstatement fee does not show on the DL receipt                             <ul style="list-style-type: none"> <li>COTS solution was acquired w/ FastDS</li> </ul> </li> <li>Joe asked about the Vehicle Registration Task Force from the 2019 legislative session                             <ul style="list-style-type: none"> <li>The scheduling of the task force is coordinated by the legislative committee</li> </ul> </li> </ul>

Follow Up Items

Assigned: August 28, 2019			
Status	Assigned to	Due Date	Description of task
Open	Beckey Mechtel	September 13, 2019	Send out communication to Deputy Registrars regarding the office closures for State-to-State on Saturday, September 28 <sup>th</sup>