

MNDRIVE Business Process Changes

The MNDRIVE team reviewed business processes during the development of MNDRIVE.

You can find a list of the changes in the MNDRIVE production Help Manager under MNDRIVE Support Tools.

- Scroll to the bottom of page.
- Select the MNDRIVE Rollout Business Process Changes link under Related Topics or search for “MNDRIVE Rollout Business Process Changes”.

Below are highlights of some of the changes that went into effect on Monday Nov. 16, 2020.

\$25 COLLECTOR PLATE TAX/FEE	<ul style="list-style-type: none">• The \$25 tax is due with each initial application for collector plates.• The \$25 tax is due upon the transfer of ownership of a vehicle registered in the collector class if the new owner wants to keep the vehicle in the collector class.• The owner of a vehicle registered in a collector class may transfer the plate to another vehicle they own. There is a \$5 plate transfer fee due. The \$25 tax is not due.
\$75 ELECTRIC VEHICLE SURCHARGE	The electric vehicle surcharge only applies to registration renewals for vehicles in the passenger class. The surcharge does not apply to vehicles registered in other classes.
LEASE EXTENSIONS	The initial registration of a leased vehicle must be for a 12-month period. During the final year of the lease, the customer will be required to register the vehicle for the months that remain on the lease (1-11 months). Customers who bring a leased vehicle in from another state with less than 12 months remaining on the lease will be able to register for 1-11 months to coincide with the end of the lease.

<p>TEMPORARY REGISTRATION PERMITS (60-day, 21-day, 31-day)</p>	<p>Permits are issued through MNDRIVE.</p> <ul style="list-style-type: none"> • Only deputy registrars and DVS staff issue 60-day permits. • Information is entered into the system to generate the permit. • MNDRIVE users, including law enforcement, are able to query permit information. • The permit is perforated into two sections. <ul style="list-style-type: none"> ○ The license plate size permit portion is displayed in the rear license plate bracket. ○ The temporary registration card portion the vehicle owner may keep in the vehicle. • Stock availability <ul style="list-style-type: none"> ○ Dealers may order 21-day and 31-day permit stock through MADA and NIADA ○ Deputy registrars following regular inventory order practices. • Dealers have until Dec. 31 to start issuing the new style permit. Until then, they may continue to issue the yellow paper 21-day and 31-day permits. Starting Jan. 1, 2021, they must issue the permits through MNDRIVE (dealers use the MNDRIVE e-Services for Business portal). <p><i>See sample on page 6</i></p>
<p>DISABILITY PARKING CERTIFICATE</p>	<p>DVS will start to issue a new style of disability parking certificate (hangtag) starting Nov. 16.</p> <p>The new parking certificate:</p> <ul style="list-style-type: none"> • Incorporates new security features to reduce fraud. • Will be printed at Town Square and reduce processing time. • Will eventually rollout out to deputy registrars for print-on-demand service. We do not yet have a date for this. <p><i>See sample on page 7.</i></p>
<p>REGISTRATION TECHNOLOGY SURCHARGE</p>	<p>The registration surcharge is collected once per registration year – not with each registration event/transaction that occurs within the registration year.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Collected for first quarterly registration but not on subsequent quarters during the registration period. • Collected on the initial installment for partial pay registration, but not subsequent installments.

**PASSENGER CLASS
REGISTRATION TAX
CALCULATION**

Initial registration on or after Nov. 16:

- The tax is \$10 plus an additional tax equal to 1.285 percent of the manufacturer's suggested retail price (**MSRP**).
- Tax is computed upon a percentage of the MSRP as follows: 100 percent for first year of vehicle life, 90 percent for second year, 80 percent for third, 70 percent for fourth, etc.
- In the 11th year and each succeeding year, the minimum tax of \$10 plus \$25 is collected (total minimum tax is \$35).

Manufacturer's Suggest Retail Price (MSRP)

- MSRP does not include:
 - Cost of accessories or optional equipment.
 - Destination charge.
- If VINtelligence does not determine the MSRP, the dealer must include the pricing sticker/retail price label, or if that is not available, the actual sales price of the vehicle.

Corrections to MSRP

- MSRP cannot be adjusted once established except to correct an error or omission.
- MSRP corrections must be done within two years of initial application. Registration tax based on the corrected MSRP will take effect with the next renewal. Arrears (back) taxes are not due.
- DVS will notify the vehicle owner by mail explaining the reason for MSRP adjustment.
- In all scenarios, the amount due cannot exceed the smallest total amount previously paid on the vehicle.

Passenger vehicles registered prior to Nov. 16.

Vehicles registered in the passenger class prior to Nov. 16, 2020, will continue to be taxed on base value as follows:

- \$10 plus an additional tax equal to 1.25 percent of the manufacturer's base value (manufacturer's suggested retail price plus destination charge).
- Tax is computed upon a percentage of the base value as follows: 100 percent for first year of vehicle life, 90 percent for second year, 80 percent for third, 70 percent for fourth, etc.
- Minimum tax for a vehicle is \$10 plus \$25 (total minimum tax is \$35).

This also applies to vehicles that were:

- Registered in Minnesota, left the state and are returning.
- Registered in a different class (i.e. collector class or Y class) that are changing to passenger class.

Registration for these vehicles will continue to use the base value calculations for the life of the vehicle, even if transferred to a new owner.

<p>FILING FEE CHANGES <i>(How filing fees are applied has changed, not the amount of the filing fee. Customers may be charged multiple filing fees)</i></p>	<p>Title and Registration Transactions</p> <ul style="list-style-type: none"> • New to Minnesota (MCO, out of state title): One \$11 title filing fee is due for vehicles never titled or registered in Minnesota. <ul style="list-style-type: none"> ○ For multiple year registration with the title application, one \$11 title filing fee is due and a \$7 registration filing fee is due for each registration purchased beyond the first year. • Returning to Minnesota: One \$11 title filing fee is due for vehicles returning to Minnesota. <ul style="list-style-type: none"> ○ For multiple year registration with title application, one \$11 title filing fee is due and a \$7 registration filing fee is due for each registration purchased beyond the first year. • Minnesota title transfer with registration renewal: One \$11 title filing fee and one \$7 registration filing are due with the transfer of a Minnesota title with a registration renewal. <p>Duplicate Title</p> <ul style="list-style-type: none"> • With lien release: One \$11 title fee is due. • Adding lien: One \$11 title fee is due • With registration renewal: One \$11 title filing fee and one \$7 registration filing fee are due. <p>Registration Only Transactions</p> <ul style="list-style-type: none"> • Multiple year renewals: A \$7 registration filing fee is due for each renewal period purchased. For example, a passenger vehicle renewing for two registration years will owe two \$7 filing fees. • Tax exempt: One \$7 registration filing fee is due. (Tax exempt registration period is two years.) • Partial pay: A \$7 registration filing fee is due with each registration tax installment paid. • Quarterly registration: One \$7 registration filing fee is due with each registration transaction, regardless of the number of quarters renewed. (This is not a change.) <p>Daily Rental Minnesota statutes allow daily rental vehicles to be registered for up to 16 months. One filing fee is due. (This is not a change.)</p>
<p>OPTION FOR VEHICLE RENEWAL NOTICES.</p>	<p>Customers may opt to receive their vehicle renewal notices electronically.</p> <ul style="list-style-type: none"> • Customer must provide valid email address. • DVS will not mail a renewal notice to customers who opt for electronic notification.

<p>REGISTRATION REVOCATION FOR NO INSURANCE</p>	<p>Individuals in violation of Minnesota statute 167.797 or 169.791 for not having/providing proof of insurance will have their vehicle registration revoked. <i>(Previously, registration was suspended.)</i></p> <p>DVS will notify customer of pending revocation and ask for proof of insurance. Registration will be revoked and notification sent to vehicle owner if proof of insurance is not submitted before the revocation date.</p> <p>To clear the revocation, the customer must:</p> <ul style="list-style-type: none"> • Provide proof of insurance at time of incident or an Insurance Certificate. • Purchase new plates and stickers and repay the registration tax. <ul style="list-style-type: none"> ○ If the vehicle had personalized plates, the replacement fee is due, not the \$100 original application plate fee. <p>If the vehicle is transferred while under revocation, the new owner will need to purchase new plates and stickers and renew registration. The registration period begins when registration is added to the vehicle.</p>
<p>PLATE REPLACEMENTS</p>	<p>MNLARS calculated plate replacement requirements by calendar year periods, resulting in inconsistent enforcement of the 7-year plate replacement statute. That issue was corrected in MNDRIVE and a plate replacement is now required if the plate expires at or during the registration period that is being purchased. As a result, the amount due on renewal notices printed through MNLARS may not match the amount due in MNDRIVE. The plate replacement fee is due even if it is not indicated on the renewal notice.</p>
<p>VEHICLE INSPECTION REPORTS</p>	<p>Look for vehicle inspection reports in MNDRIVE as DPS-DVS phases out paper inspection reports. Refer to the vehicle inspection topic in the MNDRIVE help manager for information about accessing inspection reports.</p>

Temporary Registration Permits - 21-day, 31-day and 60-day

Minnesota

21 Day Temporary Registration

Exp
10/28/2020

00009885

Issued: 10/07/2020

VIN: JTHCE1BL0D5010854

2013 FORD ESCAPE SE

STATE OF MINNESOTA TEMPORARY VEHICLE REGISTRATION

Plate	Issue Date	Expiration Date	VIN		
00009885	10/07/2020	10/28/2020	JTHCE1BL0D5010854		
Year	Make	Model	Body Style	Color	Registered Weight
2013	FORD	ESCAPE SE			0
Owner Name		Mailing Address		City/State/Zip	
		445 N MINNESOTA ST		SAINT PAUL, MN 551010000	
Issuing Agency License	Issuing Agency	Insurance Company	Policy Number		
	Dealer License and Dealer				

The top portion of the permit is license plate size and is displayed in the rear license plate holder.

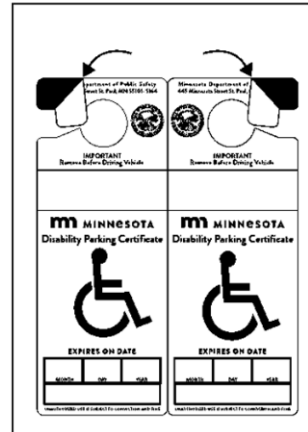
There is a special size for motorcycles.

A perforation allows the separation of the permit from the temporary registration card that is provided to the vehicle owner.

New Disability Parking Certificate (Hangtag)



Step 01 : Remove Certificate



Step 02 : Fold Inwards



New features include:

- Minnesota state seal
- Machine-readable barcode
- MMDDYY expiration date
- Security feature with Minnesota branding overlaid on the wheelchair symbol.

Certificates require assembly to fold the certificate into a hanging placard. Anyone unable to assemble may display his or her certificate on the vehicle’s dashboard when parked as permitted under M.S. 169.345.